

SACRAMENTO COUNTY PUBLIC HEALTH COVID-19 REPORTING & CONTACT TRACING FORM INSTITUTES OF HIGHER EDUCATION

- Report cases of confirmed COVID-19 in students, faculty or staff to Sacramento County Public Health by using this reporting form OR by submitting a line list (if there are multiple cases and it is easier for the site)
- Follow Sacramento County Public Health guidance after identification of a student, faculty or staff with confirmed COVID-19 case

Campus site/Location: _____

Campus Point of Contact & Phone Number: _____

POSITIVE PATIENT INFORMATION

Student/Staff Name: (Last, First)		Date of Birth:	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Home Address:		City, Zip Code:	Phone #:
Race: <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander		Ethnicity: <input type="checkbox"/> Hispanic <input type="checkbox"/> Non-Hispanic	Campus Location(s):
<input type="checkbox"/> Native American <input type="checkbox"/> Other <input type="checkbox"/> Unknown			
Date of Illness Onset:	Date of Last Attendance:	COVID-19 + Test Date:	COVID-19 Symptoms: (if yes, please list) <input type="checkbox"/> Yes <input type="checkbox"/> No

COMPLETE LIST OF CLOSE CONTACTS OF PATIENT

- For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting **from 2 days before** illness onset (or, for asymptomatic patients, 2 days prior to positive specimen collection) until the time the patient is isolated. Symptoms can include: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting and diarrhea.

Contact Name	Location	Phone #	Relation to Positive case	Duration of contact More than 15 min? Distance between contact Less than 6 ft.? Y/N	COVID-19 Symptoms Y/N (If yes please list)	COVID-19 Test Y/N (if yes, date)	COVID-19 Test Results Date, Pos/Neg	Date Notified by School contact tracer team
SAMPLE: Dr. Roy Wilson	Room 365	555-555-5555	Faculty	Y	N	Y 9/22/20	Neg 9/24/20	
SAMPLE: Jimmy Lee	Room 365	555-555-5555	Student	Y	Y Fever 101	Y 9/22/20	Y 9/24/20	