

EMPLOYER REPORTING FORM

Employees/Volunteers Who Test Positive for COVID-19 in Sacramento County

Under California law, if an employee or volunteer tests positive for COVID-19, the employer must immediately notify the local health department and cooperate with contact tracing efforts, including notification of potential contacts, such as workers or visitors who had close contact with the individual. Confidentiality must be maintained as required by state and federal law and regulations.

Please complete and submit the following form to Sacramento County Public Health (SCPH) for each of your employees who tests positive for COVID-19. You may be contacted by SCPH if more information is needed.

BUSINESS INFORMATION

Business Name: _____
Business Address: _____
Your Name: _____
Title: _____
Phone: _____ E-mail: _____

COVID-19 POSITIVE CASE INFORMATION

Name: _____
Address: _____
DOB: _____
Phone: _____ E-mail: _____
Last Day At Work: _____

POSSIBLE CONTACTS (LESS THAN 6 FEET FOR AT LEAST 15 MINUTES)

If none, check here:

NAME	DOB	Home Address	Phone

If additional contacts, please continue on back.



Please send/fax report to:
Sacramento County Public Health
COVID19@sacounty.net
Confidential Fax: (916) 854-9709

